

## REG B MODEL FORM C-3

### SAMPLE NOTICE OF ACTION TAKEN AND STATEMENT OF REASONS (CREDIT SCORING)

Date: [Date of Letter]

Dear Applicant: Thank you for your recent application for [loan product]. We regret that we are unable to approve your request.

#### [Reasons for Denial of Credit]

Your application was processed by a [credit scoring] system that assigns a numerical value to the various items of information we consider in evaluating an application. These numerical values are based upon the results of analyses of repayment histories of large numbers of customers.

The information you provided in your application did not score a sufficient number of points for approval of the application. The reasons you did not score well compared with other applicants were:

- Insufficient bank references
- Type of occupation
- Insufficient credit experience
- Number of recent inquiries on credit bureau report

#### [Your Right to Get Your Consumer Report]

In evaluating your application the consumer reporting agency listed below provided us with information that in whole or in part influenced our decision. The consumer reporting agency played no part in our decision and is unable to supply specific reasons why we have denied credit to you. You have a right under the Fair Credit Reporting Act to know the information contained in your credit file at the consumer reporting agency. It can be obtained by contacting: [Name, address, and [toll-free] telephone number of the consumer reporting agency]. You also have a right to a free copy of your report from the reporting agency, if you request it no later than 60 days after you receive this notice. In addition, if you find that any information contained in the report you receive is inaccurate or incomplete, you have the right to dispute the matter with the reporting agency.

#### [Information about Your Credit Score]

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Your credit score: [Credit score]

Date: [Date of credit score]

Scores range from a low of [low score] to a high of [high score].

Key factors that adversely affected your credit score:

[Key factor #1]

[Key factor #2]

[Key factor #3]

[Key factor #4]

[Number of recent inquiries on consumer report, as a key factor]

If you have any questions regarding your credit score, you should contact [entity that provided the credit score] at:

Address: [Address of consumer reporting agency]

[Toll-free] Telephone number: [Telephone number of consumer reporting agency]

If you have any questions regarding this letter, you should contact us at:

Creditor's name: [Lender's name]

Address: [Lender's address]

Telephone: [Lender's telephone name]

Sincerely,

[Signature of the lender's contact]

*Notice:* The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided the applicant has the capacity to enter into a binding contract); because all or part of the applicant's income derives from any public assistance program; or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act. The Federal agency that administers compliance with this law concerning this creditor is (name and address as specified by the appropriate agency listed in appendix A of Regulation B).